

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Executive

**(to be confirmed at the next meeting)**

**Date:** Monday, 10 February 2014

**Venue:** Collingwood Room, Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
T M Cartwright, MBE, Public Protection (Deputy Executive  
Leader)  
B Bayford, Health and Housing  
K D Evans, Planning and Development  
Mrs C L A Hockley, Leisure and Community  
L Keeble, Streetscene

**Also in attendance:**

Miss S M Bell, Chairman of Leisure and Community Policy Development and Review Panel

J V Bryant, Chairman of Strategic Planning and Environment Policy Development and Review Panel

Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee

P J Davies, Chairman of Housing Tenancy Board; for items 8(1) and 9(2)

Mrs M E Ellerton, Chairman of Health and Housing Policy Development and Review Panel

T G Knight, Chairman of Audit and Governance Committee; for item 9(1)

Mrs K Mandry, Chairman of Public Protection Policy Development and Review Panel; for item 11(2)

R H Price, JP, for item 12(2)

D C S Swanbrow, Chairman of Scrutiny Board



**1. APOLOGIES FOR ABSENCE**

There were no apologies given for this meeting.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 6 January 2014 be confirmed and signed as a correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

The Executive Leader announced that this year would be the 30<sup>th</sup> anniversary of Fareham's twinning with Pulheim and that he would be asking officers to prepare a proposal to mark the occasion.

**4. DECLARATIONS OF INTEREST**

Councillor Mrs Mandry declared a non-pecuniary interest when she addressed the Executive for item 11(2) as she is a personal friend of the owner of Carriston Cottage which is referenced at page 186 of Appendix A to the report. Councillor Mrs Mandry remained present at the meeting throughout the item.

**5. PETITIONS**

There were no petitions submitted at this meeting.

**6. DEPUTATIONS**

There were no deputations given at this meeting.

**7. MINUTES / REFERENCES FROM OTHER COMMITTEES**

- (1) References from the Scrutiny Board – 23 January 2014.

The Executive received comments from the Scrutiny Board regarding the Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2014/15 and took account of these comments in determining the matter at Item 12(2) below.

- (2) The Executive received the minutes of the Housing Tenancy Board held on 27 January 2014.

RESOLVED that the Executive:

- (a) receives the minutes of the Housing Tenancy Board held on 27 January 2014;
- (b) receives comments from the Housing Tenancy Board regarding the Housing Revenue Account including Housing Capital Programme 2014/15 and took account of these comments in determining the matter at Item 12(3) below; and

- (c) notes that the Housing Tenancy Board had confirmed the Work Programme for the remainder of the year 2013/14 and had given initial consideration to the Work Programme for 2014/15.

## **8. HEALTH AND HOUSING**

- (1) Naming of the New Sheltered Housing Scheme in North West Fareham

At the invitation of the Executive Leader, Councillor P J Davies addressed the Executive on this item.

RESOLVED that the Executive:

- (a) agrees to name the new sheltered housing scheme development in north west Fareham as "Collingwood Court" and to name the communal lounge as "Ernest Crouch Lounge"; and
- (b) agrees to invite Mrs Enid Crouch to lay a foundation stone in the new sheltered housing scheme in memory of her husband Alderman Ernest Crouch as a tribute to his 30 years of unstinting service to the borough of Fareham.

## **9. LEISURE AND COMMUNITY**

- (1) Award of Contract - Salterns Promenade Repairs

At the invitation of the Executive Leader, Councillor T G Knight addressed the Executive on this item.

RESOLVED that the Executive agrees:

- (a) to award a contract to Balfour Beatty in the sum of £229,971 for the timber replacement of the Salterns Promenade and the construction of a cycleway (with a rural surface) to the north of the sea wall;
- (b) to proceed with the construction of the cycleway prior to Hampshire County Council resolving the land issues; and
- (c) to increase the capital budget by £20,000 to a total of £233,000.

- (2) First World War Memorial

At the invitation of the Executive Leader, Councillor P J Davies addressed the Executive on this item.

RESOLVED that the Executive:

- (a) agrees to commemorate the centenary of the start of the First World War by supporting option 3 – The Tree of life, as detailed in the report, with the location for the memorial being closest to Argos on West Street, Fareham; and

- (b) delegates authority to the Executive Member for Leisure and Community to finalise the wording for the memorial stone.

## **10. PUBLIC PROTECTION**

- (1) Traffic Management Programme

RESOLVED that the Executive:

- (a) notes the progress on the current 2013/14 Traffic Management programme, including the planned work for 2014/15 identified in Appendices A to D to the report;
- (b) approves the Proposed Traffic Regulation Order Programme for 2014/15, as shown in Appendix B (Table 4) to the report; and
- (c) notes the work undertaken on the deployment of the Speed Limit Reminder signs, as detailed at Appendix D to the report.

## **11. PLANNING AND DEVELOPMENT**

- (1) Local Plan Part 3: The Welborne Plan - Publication Plan

RESOLVED that the following be endorsed and recommended to Council for approval:

- (a) that the Local Plan Part 3: Welborne Plan - Publication Plan, as set out in Appendix A, be published for a six-week representation period commencing at 1700hrs on Friday 28 February until 1700hrs on Friday 11 April 2014, together with supporting documents including the Sustainability Appraisal and Habitats Regulation Assessment;
- (b) that the Director of Planning and Environment, in consultation with the Executive Member for Planning and Development, be authorised to make any necessary minor amendments to the Plan, prior to publication, provided that these do not change the overall direction, shape or emphasis of the document, and do not raise any significant new issues;
- (c) that the Director of Planning and Environment, in consultation with the Executive Member for Planning and Development, be authorised, following the completion of the representation period, to submit the Plan to the Secretary of State (together with any necessary minor modifications that are required to ensure legal compliance and/or "soundness"); and
- (d) that the Local Plan Part 3: Welborne Plan - Publication Plan, be endorsed as interim guidance to be afforded due weight in the determination of planning applications.

- (2) Local Plan Part 2: Development Sites and Policies - Publication Plan

At the invitation of the Executive Leader, Councillor Mrs K Mandry addressed the Executive on this item. Councillor Mrs Mandry declared a non-pecuniary interest for this item as she is a personal friend of the owner of Carriston Cottage, which is referenced on page 186 of Appendix A to the report. Councillor Mrs Mandry remained present at the meeting throughout the item.

RESOLVED that the following be endorsed and recommended to Council for approval:

- (a) that the Local Plan Part 2: Development Sites and Policies - Publication Plan, as set out in Appendix A, be published for a six-week representation period commencing at 1700hrs on Friday 28 February until 1700hrs on Friday 11 April 2014, together with supporting documents including the Sustainability Appraisal and Habitats Regulation Assessment, subject to the tabled amendments to Chapter 4, paragraph 4.6 regarding Policy DSP7 being incorporated to Appendix A;
- (b) that the Director of Planning and Environment, in consultation with the Executive Member for Planning and Development, be authorised to make any necessary minor amendments to the Plan, prior to publication, provided that these do not change the overall direction, shape or emphasis of the document, and do not raise any significant new issues;
- (c) that the Director of Planning and Environment, in consultation with the Executive Member for Planning and Development, be authorised, following the completion of the representation period, to submit the Plan to the Secretary of State (together with any necessary minor modifications that are required to ensure legal compliance and/or 'soundness'); and
- (d) that the Local Plan Part 2: Development Sites and Policies - Publication Plan, be endorsed as interim guidance to be afforded due weight in the determination of planning applications.

(3) Review Local Development Scheme

RESOLVED that the Executive:

- (a) approves the revised Local Development scheme, as set out in Appendix A to the report;
- (b) authorises the Director of Planning and Environment, in consultation with the Executive Member for Planning and Development, to make any necessary minor typographical amendments to the document;
- (c) agrees that the revised Local Development Scheme shall take effect from 28 February 2014; and
- (d) makes a commitment to an early review of the Fareham Local Plan following a review of the South Hampshire Strategy.

## 12. POLICY AND RESOURCES

(1) Cash Collection Service Tender

RESOLVED that that the Executive accepts the tender submitted by the supplier ranked in 1st position (as set out in the confidential appendix), as being the most advantageous tender received, and that the contract be awarded to the company.

(2) Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2014/15

The comments of the Scrutiny Board were taken into account in consideration of this item (see minute 7(1) above).

A revised Appendix A and Executive Summary were tabled at the meeting containing updated figures for the New Homes Bonus.

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

RESOLVED that the following proposals be approved and recommended to the special meeting of the Council to be held on 21 February 2014:-

- (a) the capital programme and financing of £34,601,000;
- (b) an overall revised revenue budget for 2013/14 of £9,823,300;
- (c) a revenue budget for 2014/15 of £9,510,600; and
- (d) a council tax for Fareham Borough Council for 2014/15 of £140.22 per band D property, which represents no increase when compared to the current year.

(3) Housing Revenue Account Spending Plans, including the Capital Programme for 2014/15

The comments of the Housing Tenancy Board were taken into account in consideration of this item (see minute 7(2) above).

RESOLVED that the following proposals be approved and recommended to the Council for approval:

- (a) individual rent increases in line with the rent restructuring model for Council dwellings with effect from 7 April 2014;
- (b) that rents for Council garages be increased by 5% with effect from 7 April 2014;
- (c) that discretionary fees and charges be increased to provide a minimum increase of 5%, where possible, with effect from 7 April 2014;
- (d) the revised budget for 2013/14;
- (e) the base budget for 2014/15;

- (f) the capital programme and financing for 2013/14 to 2017/18; and
- (g) that annual budgets and assumptions are set with the aim of ensuring sufficient surpluses are held to repay debt on the date of maturity of each loan.

(4) Quarterly Financial Monitoring Report 2013/14

RESOLVED that the report on revenue and capital budget monitoring be noted.

(5) Treasury Management Strategy and Prudential Indicators 2014/15

RESOLVED that the draft Treasury Management Strategy and Prudential Indicators for 2014/15, attached as Appendix A to this report, be endorsed and submitted to the Council for approval.

(6) Delegated Approval for Community Funding Applications

RESOLVED that the Executive delegates authority to the Director of Community and Head of Corporate Services to consider and approve Community Funding applications of £100 or less.

(7) Treasury Management Monitoring Report 2013/14

RESOLVED that the treasury management monitoring report be noted.

(The meeting started at 6.00 pm  
and ended at 7.15 pm).